

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF NEW YORK

CJA PANEL APPLICATION FORM

PLEASE COMPLETE THE ATTACHED CRIMINAL
JUSTICE ACT PANEL APPLICATION FORM.

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PLEASE RETURN THE COMPLETED FORM TO:

LAWRENCE K. BAERMAN, CLERK  
UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF NEW YORK  
P.O. BOX 7367  
100 SOUTH CLINTON STREET  
SYRACUSE NY 13261-7367

ATTN: Robin Smith

UNITED STATES DISTRICT COURT  
NORTHERN DISTRICT OF NEW YORK

CRIMINAL JUSTICE ACT  
ASSIGNED COUNSEL APPLICATION FORM

1. Name: \_\_\_\_\_  
(LAST) (FIRST) (MIDDLE INITIAL)

2. Firm Name: \_\_\_\_\_

3. Office Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(CITY) (STATE) (ZIP CODE)

4. County: \_\_\_\_\_ NDNY Bar Roll No: \_\_\_\_\_

5. Office Telephone No.: (\_\_\_\_) \_\_\_\_\_ Fax Number: (\_\_\_\_) \_\_\_\_\_

6. Home Telephone No: (\_\_\_\_) \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

7.\* Federal Tax Identification No.: \_\_\_\_\_ 7A)\* Social Security No.: \_\_\_\_\_

8. Education:  
Law School: \_\_\_\_\_ Date: \_\_\_\_\_  
College: \_\_\_\_\_ Highest Degree obtained: \_\_\_\_\_ Date: \_\_\_\_\_  
College: \_\_\_\_\_ Highest Degree obtained: \_\_\_\_\_ Date: \_\_\_\_\_  
Other: \_\_\_\_\_

9. Dates of Admission:  
A) Federal Court - Northern District of New York : \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ B) State Court - New York State: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
C) Second Circuit: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ D) Other: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

10. I am fluent in a foreign language(s): YES / NO If Yes, please Specify: \_\_\_\_\_

11. I am familiar with the current NDNY Local Rules: YES / NO  
I am familiar with the current Fed.R.Crim.P.: YES / NO

\* IF USING A LAW FIRM EMPLOYER IDENTIFICATION NUMBER, YOU MUST ALSO PROVIDE YOUR SOCIAL SECURITY NUMBER

**12. A) Federal Trial Court Experience:**

**1) List below 3 recent (within the past 5 years) cases, setting forth the case name, case number, presiding Judge, opposing counsel, your role (e.g., lead counsel, second chair, etc.), the case disposition, and anything about the case that has contributed to your qualifications:**

a) \_\_\_\_\_

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b) \_\_\_\_\_

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c) \_\_\_\_\_

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**2) Describe Federal Sentencing Guidelines' issues that you have addressed in 3 recent (within the past 5 years) cases (please include the case name and number).**

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**B) State Trial Court Experience:**

**1) List below 3 recent (within the past 5 years) cases, setting forth the Court, case name, case number, presiding Judge, opposing counsel, your role (e.g., lead counsel, second chair, etc.), the case disposition, and anything about the case that has contributed to your qualifications:**

a) \_\_\_\_\_

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b) \_\_\_\_\_

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c) \_\_\_\_\_

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**C) Appellate Experience:**

**(1) List below 3 recent (within the past 5 years) appeals, setting forth the name of the court, the case name, case number, opposing counsel, your role (e.g., conducted oral argument, prepared brief, drafted brief, etc.), and the primary issues:**

a) \_\_\_\_\_

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b) \_\_\_\_\_

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c) \_\_\_\_\_

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**D) Other Relevant Experience or Training Not Previously Described:**

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**13. I have served as a criminal prosecutor:      YES / NO**  
**If “yes”, identify the office, your position(s), and dates of service.**

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**14. I have been a member of a state court assigned counsel panel:      YES / NO**  
**If “yes”, identify the program and the dates of your membership.**

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15. Have you ever been the subject of Court discipline? YES / NO  
Have you ever been suspended from participation in an assigned counsel program? YES / NO  
If "yes" to either question, provide details.

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16. Continuing Legal Education:

A) Have you completed any courses on the Sentencing Guidelines? YES / NO

Date(s) and names of CLE provider: \_\_\_\_\_

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B) Have you completed any courses on the Bail Reform Act? YES / NO

Date(s) and names of CLE provider: \_\_\_\_\_

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C) Have you attended Federal Public Defender sponsored CLE programs? YES / NO

(If yes, list below)

Program name: \_\_\_\_\_ Date attended: \_\_\_\_\_

Program name: \_\_\_\_\_ Date attended: \_\_\_\_\_

Program name: \_\_\_\_\_ Date attended: \_\_\_\_\_

D) What other criminal CLE programs have you attended?

Program name: \_\_\_\_\_ Date attended: \_\_\_\_\_

Program name: \_\_\_\_\_ Date attended: \_\_\_\_\_

Program name: \_\_\_\_\_ Date attended: \_\_\_\_\_

E) Have you participated in the Northern District CJA Training Panel - 2<sup>nd</sup> Chair Program?

Date completed: \_\_\_\_\_

Dated: \_\_\_\_\_

Signature

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FOR CJA PANEL COMMITTEE USE ONLY:

\_\_\_\_ APPROVAL RECOMMENDED  
\_\_\_\_ ADDITIONAL TRAINING RECOMMENDED  
\_\_\_\_ APPROVAL NOT RECOMMENDED

Date: \_\_\_\_\_

CJA Panel Committee

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FOR BOARD OF JUDGES USE ONLY:

Attorney is added to the Panel list for the following regional area of the NDNY:

\_\_\_ Albany      \_\_\_ Binghamton      \_\_\_ Syracuse      \_\_\_ Utica      \_\_\_ Watertown      \_\_\_ Plattsburgh

Date: \_\_\_\_\_

Hon. Norman A. Mordue, Chief Judge